

COMMUNITY CARE AND OUTREACH, INC.

PRIVACY POLICY

Effective Date: July 9, 2026

Last Reviewed: July 9, 2026

Approved By: Board of Directors

ARTICLE 1 – PURPOSE

Community Care and Outreach, Inc. ('the Corporation') respects the privacy of every individual who visits our website, donates, volunteers, requests assistance, or otherwise interacts with us. This Privacy Policy explains how personal information is collected, used, protected, disclosed, and retained in support of our charitable mission and in accordance with applicable law.

ARTICLE 2 – INFORMATION WE COLLECT

We may collect personal information you voluntarily provide, including your name, mailing address, email address, telephone number, organization, volunteer interests, donation history, communication preferences, and information submitted through contact forms, volunteer applications, partnership inquiries, assistance requests, newsletter subscriptions, and event registrations.

ARTICLE 3 – DONATIONS

When donations are made online, information necessary to process the transaction may be collected, including donor name, billing information, donation amount, transaction date, and payment confirmation. The Corporation does not store complete credit card numbers or full payment credentials. Secure third-party payment processors handle payment transactions.

ARTICLE 4 – WEBSITE USE, COOKIES, AND ANALYTICS

Our website may automatically collect technical information such as IP address, browser type, operating system, device type, pages visited, referring website, and usage statistics. Cookies and similar technologies may be used to improve functionality, security, analytics, and user experience. Visitors may adjust cookie preferences through their browser settings.

ARTICLE 5 – HOW INFORMATION IS USED

Information is used to process donations, respond to inquiries, coordinate volunteers, provide requested services, improve website performance, communicate organizational updates, maintain records, prevent fraud, and comply with legal obligations.

ARTICLE 6 – DONOR PRIVACY

The Corporation does not sell, rent, or trade donor information. Donor information is shared only when reasonably necessary to process donations, comply with applicable law, complete audits, satisfy grant requirements, or work with trusted service providers supporting our operations.

ARTICLE 7 – THIRD-PARTY SERVICES

Our website may utilize reputable third-party providers for payment processing, website hosting, analytics, email communications, and online forms. These providers maintain their own privacy practices, and users are encouraged to review their privacy policies.

ARTICLE 8 – DATA SECURITY

The Corporation maintains reasonable administrative, technical, and physical safeguards designed to protect personal information from unauthorized access, disclosure, alteration, or destruction. While no system is completely secure, we continuously strive to protect the information entrusted to us.

ARTICLE 9 – DATA RETENTION

Information is retained only as long as reasonably necessary for operational, legal, financial, tax, grant, and charitable purposes, and is disposed of in accordance with the Corporation's Document Retention and Destruction Policy.

ARTICLE 10 – CHILDREN'S PRIVACY

Our website is not directed to children under the age of 13, and we do not knowingly collect personal information directly from children through our website.

ARTICLE 11 – YOUR CHOICES

Individuals may contact us to update their information, correct inaccuracies, modify communication preferences, unsubscribe from future communications, or ask questions regarding this Privacy Policy.

ARTICLE 12 – POLICY CHANGES

This Privacy Policy may be revised periodically. The current version will always be posted on our website with its effective date.

ARTICLE 13 – CONTACT INFORMATION

Community Care and Outreach, Inc. 3706 Seymour Road, Apt. 147 Wichita Falls, Texas 76309
Website: communitycareandoutreach.com Email: [Insert Official Nonprofit Email Address]

ARTICLE 14 – EFFECTIVE DATE

This Privacy Policy remains in effect until amended or replaced by the Board of Directors.

ADOPTION

**This Privacy Policy was approved by the Board of Directors of
Community Care and Outreach, Inc.**

President:  7/9/26

Secretary: _____ 7/9/26

Date: 7/9/26